



## Retreat Space Protocols during COVID-19

Updated November 18, 2020

Luther Park Camping & Retreat Center is committed to maintaining high standards of safety during the COVID-19 pandemic. In this document you will find the protocol that LP staff are doing and the expectations of guests as well.

### Before Arrival

---

LP will:

- Clean and disinfect your retreat space. Although we are following the CDC guidelines, we cannot guarantee that the spaces are virus free.
- Provide guests with the expectations/guidelines for your time at LP and a *Luther Park Release, Waiver and Indemnity Agreement*.
- If there are multiple groups on site, make sure space use is carefully planned and scheduled so that groups do not overlap as much as possible.
- Monitor the health of all staff that are planning on working.
  - Symptoms to monitor for 14 days before arrival: fever, cough, shortness of breath, chills, headache, muscle pain, sore throat, or loss of taste or smell.
  - If staff have been exposed and/or have experienced any of the above symptoms they will stay home.

Guests will:

- Read, review and sign all documents and waivers provided by LP.
- Monitor the health of all guests that are planning on coming.
  - Symptoms to monitor for 14 days before arrival: fever, cough, shortness of breath, chills, headache, muscle pain, sore throat, or loss of taste or smell.
  - If guests have been exposed and/or have experienced any of the above symptoms they should stay home.

## **During your Stay**

---

LP will:

- Provide the appropriate cleaning and disinfecting products in all public spaces for you to use during your stay.
- Sanitize public spaces frequently.
- Keep distance from groups as much as possible.
- Wear their masks at all times when interacting with LP guests.

Guests should:

- Maintain the recommended safe practices
  - Wash hands regularly
  - Maintain social distancing
  - Wear Masks inside all public spaces/buildings (especially when LP staff are present)
  - Frequently disinfect commonly used surfaces
- Get their temperature checked upon arrival and asked of any COVID symptoms by a LP staff member. This will be a daily occurrence if the group is interacting with LP staff on a daily basis. This will not occur daily if the group is not interacting with the LP staff on a daily basis.

**If meals are being provided by LP:**

- LP staff will monitor their symptoms, not come to work if they are feeling sick and/or leave work if they begin to feel sick during a shift.
- LP staff will undergo a daily temperature and COVID symptom check before entering work.
- Meals will be served in a “plated buffet” manner. This is to avoid everyone touching the same utensils but still allowing guests to make decisions about what type of food/amount they would like.
- It is required that guests sanitize their hands before entering the food line.
- It is required that guests wear their mask when moving in the dining line (this includes getting up to get food in the food line, bring dirty dishes to counter, etc.)
- Drink options will be served on each table and not served from the milk, coffee, etc. machine.
- If multiple groups are in camp, groups will sit at tables that will be separated by more than 6 ft. Groups will also have staggered meal serving times to ensure that the groups aren't crossing each other in the dining hall.
- LP staff will sanitize the public spaces in between meals (tables, chairs, door handles, etc.)